**Advance Excel Assignment 1**

1. What do you mean by cells in an excel sheet?

Cell is a rectangular box which occurs at the intersection of a vertical column and a horizontal row in excel worksheet.

2. How can you restrict someone from copying a cell from your worksheet?

Onthe worksheet**,** select the cells wewant to lock**.** Press Ctrl+Shift+F again. On the Protection tab, check the Locked box, and click OK. Then protect the sheet, click Review > Protect Sheet.

3. How to move or copy the worksheet into another workbook?

On the Edit menu, click Sheet > Move or Copy Sheet.

4. Which key is used as a shortcut for opening a new window document?

To create a new blank file or email, press Ctrl+N.

5. What are the things that we can notice after opening the Excel interface?

Title bar, Menu bar, Column, Row, Name box, Formula bar, Cell, Navigation buttons and sheet tabs.

6. When to use a relative cell reference in excel?

Relative cell references are especially used whenever we need to repeat the same calculation across multiple rows or columns.